



Memo

To: Our Valued Customers
From: Distribution-Publications, Inc.
Subject: FMC Tariff Maintenance for 2022 & Web Access
Date: January 13, 2023

FMC Tariff Maintenance for 2023 & Web Access

Annual Tariff Database Fee for 2023: The enclosed invoice includes charge for the annual tariff database maintenance fee for 2023. Please remit payment timely to "**Distribution - Publications, Inc.**" at the address shown on our invoice. Payment may be made by check, wire/ACH transfer or on-line credit card via our secured payment link of https://www.convergepay.com/hosted-payments?ssl_txn_auth_token=Wjjqau7qSROlksP0bNkdygAAAYMZlhV1. Our bank details and instruction memo is attached. Once this invoice is settled, your account will be renewed automatically for a 12-month term of DPI's services pursuant to all terms and conditions set forth in our customer agreement and [Price List](#).

Why are tariff databases and web access required? These are required in order to ensure your organization's current and historical tariffs are maintained in compliance with [US Federal Maritime Commission \(FMC\)](#) requirements. As required by Section 8 of the [US Shipping Act](#), here at DPI we maintain a database of each FMC tariff published, including five years of historical data. The FMC regulations on tariff databases are complex and not easily satisfied, and FMC monitors tariff databases on a regular basis.

All tariffs published by DPI are maintained on secure file servers utilizing database software licensed from Oracle®, and proprietary software developed to meet the FMC requirements. Our database is accessible via our web site: www.dpiusa.com and is fully approved by the FMC. Your good company is not required to maintain your ocean freight tariffs in a database on your own Internet web site because DPI is satisfying this important legal requirement on your behalf. This is why your organization must pay this annual database fee.

Website User ID & Password: Please see the attached Account Profile for your User ID & Password for access to your tariffs at www.dpiusa.com. Your User ID is based on your official FMC Organization Number. Your Password is case sensitive; if it is printed in CAPITAL letters it must be entered in this style. Please note: you may change your password or other information in your account profile by clicking on "Account Information" on the Members Menu at www.dpiusa.com.

Your Account Profile: Due to FMC's requirement, your basic account information must match with FMC registration record(s). If any of the basic information shown in the enclosed 'Account Profile' is not correct, please advise the updates/changes to our Accounting Department via email at accounting@dpiusa.com. We will confirm any changes via e-mail before amending your FMC registration or tariffs.

SIGNALS™ Monthly Update & DPI's Knowledge Center: We would like to remind you that our monthly [SIGNALS™](#) update and access to [DPI's Knowledge Center](#) are also provided. We write our monthly update and Knowledge Center posts to help you understand the FMC regulations and avoid potential problems and/or penalties.

Thank for your attention to this memo and the enclosed invoice. We appreciate your business, and we wish you the best of success in 2023.

With best regards,

Accounting Department
Distribution-Publications, Inc. (DPI)

Since 1975

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