

KNOW YOUR CUSTOMER FORM
(Please use additional sheets as annexures, wherever required)

1.	Legal Name of the Organisation and any other names used	HADEEL EXPORTS AND TRADING	
2.	Type of Organisation	Individual <input type="checkbox"/>	Partnership firm <input type="checkbox"/>
		Company <input type="checkbox"/>	Trust/Foundation <input type="checkbox"/>
3.	If partnership firm, names of all partners with complete address, email & mobile nos.	NA	
4.	Names of all persons in charge for Custom Clearance along with email & mobile numbers	ABDUL KARIM A. (MD, abdulkarimali2014@gmail.com ARUN S. (MANAGER; arunpsnair@yahoo.com +9746916347; 8606327757	
5.	Activities/Status of the Organisation (tick all which are applicable)	Manufacturing <input type="checkbox"/>	Trading <input type="checkbox"/> 100% EOU <input type="checkbox"/>
		Trading <input type="checkbox"/>	Govt. Recognised Star Export House <input type="checkbox"/>
		Others(pls specify) _____	
6.	Addresses (Mailing address as well as permanent/principal address)	KHEEJ BUILDING ;MANNANCHERRY PO ALAPPUZHA ;KERALA PIN 688538	
	Telephone (no. of lines)	8606327757	
	Fax		
	General email & Website	abdulkarimali2014@gmail.com	
7.	IEC No. EDFPK9849M	Copy Attached	YES / NO
8.	PAN No. EDFPK9849M	Copy Attached	YES / NO
9.	Excise Registration Details	Copy Attached	YES / NO / Not Applicable
10.	ISO Certificate or Equivalent	Copy Attached	YES / NO / Not Applicable
11.	Shop and Establishment	Copy Attached	YES / NO
12.	Bank Details	STATE BANK OF INDIA A/C NO 38018722573 IFSCBIN0070075 :AVALOOKUNNU BRANCH	
13.	Type of Business	Items Imported	Items Exported GARMENTS
	Service Request	Airports / Ports /ICDs where our services are required All Areas	
14.	Other Documents to be attached as per list printed at the back (depending on organization type)		

Signature with Stamp and date:

**KYC documents required by CHA as per Public notice # 16/2010 dated 11th May 2010 issued
by Mumbai Customs Commissionerate - I**

#	Form of organization	Documents to be obtained
1	Individual (minimum two documents required)	(i) Passport (ii) PAN card (iii) Voter's Identity card (iv) Driving licence (v) Bank account statement (vi) Ration card
2	Company (all docs required)	(i) Certificate of incorporation (ii) Memorandum of Association (iii) Articles of Association (iv) Power of Attorney granted to its managers, officers or employees to transact business on its behalf (v) Copy of PAN allotment letter (vi) Copy of telephone bill
3	Partnership firm (all docs required)	(i) Registration certificate, if registered (ii) Partnership deed (iii) Power of Attorney granted to a partner or an employee of the firm to transact business on its behalf (iv) Any officially valid document identifying the partners and the person holding the Power of Attorney and their addresses (v) Telephone bill in the name of firm/ partners
4	Trusts, Foundations (all docs required)	(i) Certificate of Registration, if registered (ii) Power of Attorney granted to transact business on its behalf (iii) Any officially valid document to identify the trustees, settlers, beneficiaries and those holding the Power of Attorney, founders/ managers/ directors and their addresses (iv) Resolution of the managing body of the foundation/ association (v) Telephone bill

TO BE FILLED BY THE CHA

15.	WEBSITE: a) Has the website been checked?	YES / NO
	b) Does the details on website tally with the above information?	YES / NO
16.	Have we visited the office? (Please mention the person visited).	YES / NO Person:
17.	Did we approach them or they approached us?	
18.	Did we check with the current CHA	YES / NO / Not Applicable
19.	Remarks / Notes	